

**TOWN OF HORSEHEADS
APPLICATION FOR HOME OCCUPATION**

**150 Wygant Road
Horseheads, New York 14845
607-739-7605**

NAME: _____

PERMIT# _____

ADDRESS: _____

PHONE # _____

Documents submitted:

_____ Type of occupation _____

_____ Diagram of dwelling unit drawn to scale 1" to 5', location of the portion of the dwelling to be used for home occupation, and location of sign.

_____ Proof of ownership

_____ Initial permit fee of \$25.00

_____ Renewal \$10.00

I understand that the home occupation shall be renewed annually, or on or before July 1st of each year to certify to the Code Enforcement Officer the continued conduct of the home occupation, compliance with the terms and conditions of the Zoning Laws, and payment of \$10.00 annual fee.

The Code enforcement officer shall be required to conduct a biannual inspection for compliance with the Zoning Laws and New York State Fire Prevention and Building Code.

Signed by: _____

Date: _____

Approved by: _____

Date: _____