

**TOWN OF HORSEHEADS
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 14, 2026**

The organizational meeting of the Town Board of the Town of Horseheads was held on the above date at 7:00 P.M. at the Town Hall, 150 Wygant Road, Horseheads, New York.

Members Present: Donald J. Fischer, Town Supervisor; Gary Riopko, Carl R. Lewis, Sr., Arthur Laurey and Joseph C. Brennan, Councilmen.

Absent:

Others Present: Cathy R. Wood, Town Clerk; Amanda Hillman, Deputy Town Clerk; Paul Rossi, Sheila Vanderhoff Washburn, Diane Crooker, Walt Crooker, Corey Ripley, Kevin Adams and Margaret Smith.

Supervisor Fischer called the meeting to order at 7:00 p.m. and the Pledge of Allegiance to the flag was recited.

On motion by Mr. Lewis, and seconded by Mr. Riopko it was moved that the minutes of December 10th, 2025 be dispensed with and the same stand approved as entered by the clerk.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Resolution #1 of 2026

RESOLUTION AUTHORIZING PAYMENT OF CLAIMS

Resolution by Mr. Riopko, seconded by Mr. Lewis

WHEREAS, this matter has been duly considered by the Town Board of the Town of Horseheads.

BE IT RESOLVED, that the Supervisor is hereby authorized and directed to pay the audited claims, in all funds, in the amount of \$170,634.82 as follows:

Fund A:	\$ 48,034.90	Fund H:	\$ 0.00
Fund B:	\$ 6,905.64	Fund SF/SL/SW:	\$ 8,672.29
Fund DB:	\$ 102,164.41	Fund TA:	\$ 4,857.58

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Resolution #2 of 2026

REPORTS OF TOWN OFFICERS

On a motion by Mr. Lewis, and seconded by Mr. Riopko, it was moved that the December, 2025 reports of the Supervisor in the General and Highway Funds, reports of the Town Justices, Code Enforcement Officer, Assessor, Highway Superintendent and Town Clerk be

received and placed on file.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Correspondence:

- Koppers Pond – Financial Update & 2026 Outlook (12/08/25).
- Charter Communications – Upcoming Changes (12/15 & 12/16/25, 01-09-26).
- Resignation Letter of Assessor Aid – Connie Rickard (12/17/25).
- CDBG Program Award Letter – Newtown Creek Community – 54 Level Acres Drive (12/17/25).
- Office of Kathy Hochul – Oak Hill Water District Extension – 2025 Water Infrastructure Improvement Grant (Drinking Water Project #19068) (12/22/25).
- NYS OSC – response to 11/14/25 Foil requesting copy of instructions read, (12/22/25).
- Cornell Cooperative Extension – consolidate Agricultural District 8 Year Review Report (12/29/25).
- Email from resident Matt Harvey – Holding Point Recreational Facility (01/05/26).
- Sheriff of Chemung County, December 2025 Residential Statistics (01/09/26).

On a motion by Mr. Riopko and seconded by Mr. Lewis, it was moved that the correspondence be received and placed on file.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Supervisor Fischer explained audience participation. Anyone wishing to speak can talk about anything that is not on the agenda and to please step forward to the podium stating name and address. The Town Board does not participate at this time.

During the audience participation portion of the meeting, no one stepped forward to speak.

The discussion regarding the re-appointment of Amy Crandall to the Planning Board included questions/comments/concerns of Councilmen such as; what are the responsibilities of the planning board member, which Supervisor Fischer explained, are they involved with the Town’s Master Plan, the Master Plan involves Town Board, Planning Board and sometimes an outside entity, the Master Plan may be due for an upgrade, the importance of the position with regards to length of appointment, continuing education annually is mandatory and if a member is not doing what’s required can be removed from appointment.

Resolution #3 of 2026

RESOLUTION RE-APPOINTING AMY CRANDALL AS A PLANNING BOARD MEMBER

Resolution by Mr. Riopko, seconded by Mr. Lewis

WHEREAS, this matter has been duly considered by the Town Board of the Town of Horseheads.

BE IT RESOLVED, that Amy Crandall be hereby reappointed as Planning Board Member For the Town of Horseheads for a seven year term to expire on December 31, 2032.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Resolution #4 of 2026

RESOLUTION RE-APPOINTING EDWARD KNOLL AS ZONING BOARD OF APPEALS MEMBER

Resolution by Mr. Brennan, seconded by Mr. Laurey

WHEREAS, this matter has been duly considered by the Town Board of the Town of Horseheads.

BE IT RESOLVED, that Edward Knoll be hereby reappointed as Zoning Board of Appeals Member for the Town of Horseheads for a five year term to expire on December 31, 2030.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

The discussion regarding the creation of an AD HOC Committee for Parks and Recreation included questions/comments/concerns of Councilmen such as; what will the committee be tasked with and will the committee be assigned to specific parks.

Resolution #5 of 2026

RESOLUTION APPROVING THE FORMATION OF A PERMENANT AD HOC COMMITTEE

Resolution by Mr. Brennan, seconded by Mr. Laurey

WHEREAS, at the April 9, 2025 Town Board meeting, by order of Supervisor Fischer, the Ad Hoc Committee was established, and

WHEREAS, the Ad Hoc Committee expired on November 1, 2025, and

WHEREAS, this matter has been duly considered by the Town Board of the Town of Horseheads.

BE IT RESOLVED, that the Town Board of the Town of Horseheads approves the formation of a permanent Ad Hoc Committee.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

The discussion with regards to the Town Efficiency Study will carry to the January 28, 2026 meeting.

The discussion with regards to updating the Town’s Procurement Policy will carry to the January 28, 2026 meeting.

Resolution #6 of 2026

RESOLUTION AUTHORIZING CONFERENCE ATTENDANCE REQUEST

Resolution by Mr. Lewis seconded by Mr. Brennan

WHEREAS, this matter has been duly considered by the Town Board of the Town of

Horseheads.

BE IT RESOLVED, the Town Board of the Town of Horseheads hereby authorizes Council Members Mr. Lewis, Mr. Laurey and Mr. Brennan to attend the Newly Elected Official Training in Corning NY from January 21, 2026 through January 23, 2026.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer. Nays: None.

A motion to add applying for a Highway Garage Consolidation Study Grant between the Town of Horseheads and the Village of Horseheads to the agenda was made by Mr. Lewis and seconded by Mr. Laurey.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Resolution #7 of 2026

RESOLUTION APPROVING AND ENDORSING A GRANT APPLICATION TO NEW YORK STATE DEPARTMENT OF STATE LOCAL GOVERNMENT EFFICIENCY PLANNING GRANT PROGRAM

Resolution by Mr. Brennan seconded by Mr. Laurey

WHEREAS, the Town of Horseheads is proposing application to the NYS DOS Local Government Efficiency Planning Grant Program for a project to prepare an engineering report for evaluation of municipal highway garage improvements and financial savings associated with Town of Horseheads and Village of Horseheads shared services. The engineering report will prepare the community to seek financing through the DOS Local Government Efficiency Implementation Grant Program, or other funding entities to further pursue the identified solution; and

WHEREAS, The Department of State Local Government Efficiency Planning Grant Program funding allows local governments to apply for maximum funding for planning of \$20,000 for each local government involved in the project, not to exceed \$100,000; and

WHEREAS, The Department of State Local Government Efficiency Planning Grant Program grants are reimbursement grants and require local cash matching funds equal to at least 50% of planning costs; and

WHEREAS, The Town highway garage area is located within the territorial jurisdiction of the Town of Horseheads Town Board; and

WHEREAS, this matter has been duly considered by the Town Board of the Town of Horseheads.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Horseheads Town Board hereby does authorize application for a grant under the Local Government Efficiency for a project known as Horseheads Highway Garage Study and located within this community.

NOW, THEREFORE, BE IT RESOLVED, that the project cost for the proposed Horseheads

Highway Garage Study is \$60,00; and includes \$40,000 grant fund request, \$10,000 Town of Horseheads cash match, and \$10,000 Village of Horseheads cash match.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Horseheads recognizes the grants are reimbursement grants and the local contribution of \$10,000 is available upon request, and be if further resolved

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

There was no motion at this time to remove any of the following resolutions from the preferred resolutions, however Mr. Brennan requested to discuss items 3u, “Resolution naming time and place for regular meeting of the Town Board,”.

Mr. Brennan made a motion for the Town Board meeting, held on the second Wednesday of each month to begin at 5:30 P.M. This motion was seconded by Mr. Laurey.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Mr. Lewis requested to discuss 3p of the preferred resolutions, “Resolution concerning Health Insurance”. The fourth WHEREAS, references “Youth Bureau Director”. The Town no longer has a youth bureau. The reference to “Youth Bureau Director” will be removed.

Resolution by Mr. Brennan, seconded by Mr. Laurey moving approval of all preferred resolutions and resolutions 3u and 3p amended, as discussed was made

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer Nays: None

Attorney Mustico explained each year the rules of procedure are adopted as part of the organizational minutes. Some Board Members may not have seen these. So, a copy of the handout titled “Resolution Adopting Rules of Procedure Pursuant to the Town Law” was given to each Board Member.

Resolution #8a of 2026

RESOLUTION REGARDING OATH OF OFFICES FILED BY ELECTED OFFICIALS AND APPOINTED OFFICERS AS REQUIRED BY LAW

BE IT RESOLVED, that the Town Clerk shall have elected and appointed officials of the Town of Horseheads execute and file their Oaths of Office as required by law.

Resolution #9b,c of 2026

RESOLUTION AUTHORIZING FEES FOR TOWN OFFICES

BE IT RESOLVED, that the Town Board of the Town of Horseheads hereby authorizes the Fee structure for the Code Enforcement Office and Parks and Recreation Office. Said fees are to take effect immediately as follows:

Residential- 1 & 2 Family	Fee calculation	Base fee
1 & 2 family new	.10 square foot and \$2.00 per	\$100.00- additions

construction including additions	thousand of construction value	\$500.00- new construction/minimum
1 & 2 family remodel	.05 square foot and \$2.00 per thousand of construction value	\$75.00
Reroofing	\$60.00 and \$2.00 per thousand of construction value	
Decks	\$75.00 under 500 square feet \$100.00 over 500 square feet	
Detached residential supplemental buildings	.10 per sq. ft.	\$50.00
Heating Systems, etc.	\$50.00	
Solar 12kW and under & wind	\$75.00	
Swimming Pool	\$75.00	
Building Permit renewal	½ permit fee	
Emergency Generator	\$75.00	
Multi Family		
Multi Family new construction	.10 per square foot and \$2.00 per thousand of construction value	\$100.00- additions \$500.00- new construction/minimum
Multi Family remodel	.05 per square foot and \$2.00 per thousand of construction value	\$100.00
All other building permit fees same as residential		
Commercial and Industrial		
Commercial and industrial new construction	.10 per square foot and \$2.00 per thousand of construction value	\$200.00
Commercial and industrial remodel	.10 square foot and \$2.00 per thousand of construction value	\$100.00
Reroofing	\$100.00 and \$2.00 per thousand of construction value	
Building Permit renewal	½ permit fee	
Fire alarm, sprinkler, life safety, truss id, carbon monoxide system	\$75.00	
Temporary use of Building	\$50.00 plus fire inspection fee	
Temporary Tents and	\$50.00 plus fire inspection	

Canopies	fee	
Fuel, CNG and LPG tank installation, Electric vehicle charging station	\$50.00	
Fuel, CNG and LPG dispensing Island and multi fill station	\$50.00 and \$2.00 per thousand of construction value	\$100.00
Tank removal	\$40.00	
Solar 12kw and under	\$75.00	
Solar and wind- Commercial	\$75.00 and \$2.00 of construction value	\$125.00
Emergency Generator	\$75.00	
Accessory Building/storage	.10 per square feet	\$50.00
Demolition		
Residential	\$50.00	
Commercial and Industrial	\$100.00	
Floodplain Development Permit		
Residential	\$50.00	
Commercial and Industrial	\$75.00	
Signs		
Commercial and Industrial	\$50.00	
Temporary	\$20.00	
Mobile Home		
New Installation	\$125.00	
All other building permit fees same as residential		
Misc. fees		
Driveway	\$25.00	
Road right of way	\$100.00	
Timber Harvesting	\$50.00/per parcel	
Home Occupation	\$25.00 plus \$10.00 renewal fee	
Peddling	\$50.00 plus \$10.00 for each additional person, - Background checks, \$20.00 per person	
Mobile Home Park	\$7.50 per lot \$25.00 transfer fee	
Mobile Home Park Inspection	\$10.00 per lot	
Building without permit	Double Permit fee plus \$100.00 fee 1 st time \$200.00 fee 2 nd time	
Truss ID Signs- residential	\$15.00	

Mowing	\$150.00 per hour/\$75.00 per each additional 1/2 hour	
Operational Permits		
Assembly	Included with fire insp. fee	
Commercial/ Industrial	Included with fire insp. fee	
Single Event- Pyrotechnics, outdoor events and all others	\$100.00	
Fire Inspection	Base fee with 1 initial visit and 1 follow up	
<i>Commercial and Industrial Square foot of floor area</i>	<i>Base fee</i>	<i>Each visit over base fee</i>
Up to 1000 square feet	\$25.00	\$20.00
1000 to 3000 square feet	\$50.00	\$25.00
3001 to 10,000 square feet	\$100.00	\$30.00
10,001 to 50,000 square feet	\$150.00	\$40.00
50,001 to 100,000 square feet	\$200.00	\$50.00
100,001 to 250,000 square feet	\$500.00	\$100.00
250,001 to 500,000 square feet	\$750.00	\$150.00
501,000 and over	\$1,000.00	\$200.00
In multi-tenant building	Charged separate fee	
<i>Multi- family Buildings</i>		
\$25.00 per building	Maximum \$100.00 per complex	
All fire inspections	No show \$25.00	
Late payment fee	\$25.00	After 45 days
Vacant Properties		
Planning and Zoning		
Site Plan Review	Minor Projects	\$75.00
	Major Projects	\$150.00 plus \$25.00 per acre
Final Plat fee	\$50.00	
Recreation fee for subdivision lots	\$100.00 per lot	
Special Use	\$75.00	
Area and Use Variances	\$75.00	
Public hearing notices for variances, planning board actions, P.U.Ds, rezoning, zoning ordinance change and no parking requests	Applicant Pays	
Stormwater SWPPP's		
Single residential lot	\$50.00	
All other	\$75.00 plus \$25.00 per acre	
Subdivisions	\$75.00 plus \$10.00 per lot	

Letters of Compliance		
Residential	\$25.00	
Commercial	\$35.00	
Abatement Fees		
Administrative fee for abatements	\$75.00	Plus actual costs of removal, cutting, disposal/boarding up
Parks & Recreation		
Holding Point Pavilion Fee	\$50.00	Per reservation, per day
Tournament Play		
Softball Fields (4)	\$400.00	One-day event
Softball Fields (4)	\$800.00	Two-day event
Youth Baseball Fields (4)	\$400.00	One-day event
Youth Baseball Fields (4)	\$800.00	Two-day event
All Baseball Fields (5)	\$500.00	One-day event
All Baseball Fields (5)	\$1,000.00	Two-day event
Entire Park	\$1,125.00	Per day
Local League Play Only		
All Fields *	\$7.50	Per hour
Food Trucks & Vendor Permits		
Season	\$300.00	April 1 st – October 31st
Per Day Fee	\$75.00	April 1 st – October 31st

The fees, set forth herein, include both NON-EVENT and NON-TOURNAMENT events, including but not limited to practice blocks. Payment is due at the time the reservation is made.

** Fields include: multi-use fields on the East & West side of the Town Hall. BMX Track, Fields 1-9 at the Holding Point Recreation Complex, Breesport Community Park & Hazlett Park.*

Resolution #10d of 2026

RESOLUTION RATIFYING DOG LICENSE FEES BEGINNING JANUARY 1, 2026

BE IT RESOLVED, that the Town Board of the Town of Horseheads hereby ratifies the fee structure for the Town Clerk's Office. Said fees are to take effect immediately as follows:

§68-13 FEES ESTABLISHED.

The fee for a license required in the Town of Horseheads Shall be as set forth in the following schedule:

Type	Local Fee	ACPC Fee	Total
Spayed female	\$ 9.00	\$1.00	\$10.00
Unspayed female	\$17.00	\$3.00	\$20.00
Neutered male	\$ 9.00	\$1.00	\$10.00
Unneutered male	\$17.00	\$3.00	\$20.00
Fee for replacement tags	\$ 3.00	Late Fee (10 day grace period)	\$ 5.00
Tag Engraving	\$ 2.00		
 Purebred:			
1 to 10 Dogs	\$35.00	\$3.00	\$38.00
11 to 25 Dogs	\$60.00	\$3.00	\$63.00
26 or more Dogs	\$110.00	\$3.00	\$113.00

Resolution #11e of 2026

**RESOLUTION APPOINTING PERSONS TO POSITIONS
IN THE TOWN OF HORSEHEADS**

BE IT RESOLVED, the following be and the same are hereby appointed to the positions in the Town of Horseheads, all terms to be from January 1, 2026 to December 31, 2027:

Town Clerk/Receiver of Taxes and Assessments/
Games of Chance licensing

Officer/Records Mgt. Officer	Cathy R. Wood	Town Law §24
Secretary to Supervisor	Kerianne T. Brooks	Town Law §24
Highway Superintendent	Marty J. Vanderhoff	Town Law §24
Code Enforcement Officer	Gregory S. Larnard	Town Law §24

AND BE IT FURTHER RESOLVED, that the following be and the same are hereby appointed to the positions in the Town of Horseheads at the pleasure of the Board.

Town Historian	Benjamin Erway	Town Law §24
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Resolution #12f of 2026

RESOLUTION ESTABLISHING ANNUAL SALARIES OF TOWN EMPLOYEES

BE IT RESOLVED, that the following annual salaries be and the same are hereby established for the calendar year 2025:

OFFICE AND OFFICIAL	SALARY	PAYABLE
Supervisor	\$ 37,000.00	Bi-Weekly
Budget Officer	100.00/hour	
Deputy Sup.	1,500.00	
Councilmen (4)	13,000.00	
Secretary, AV, Town Board	70.00/meeting	
Town Clerk	65,829.00	
Deputy Town Clerk/Secretary to Supervisor	69,688.00	
Deputy Town Clerk	44,372.00	

Deputy Town Clerk (Part-time)	21.84/hour
Receiver of Taxes & Assessment	-0-
Deputy Receiver	-0-
Assessor (part-time)	56,160.00
Assessor's Aide	10,000.00 (Connie retiring after 1 st of the year)
Assessor's Aide	39,130.00
Code Enforcement Officer	72,818.00
Assistant Code Enforcement Officer	62,408.00
Building/Safety Inspector	48,867.00
Highway Superintendent	127,712.00
Deputy Highway Superintendent	4,000.00
Town Justice	35,000.00
Court Clerk	48,667.00
Deputy Court Clerk	40,951.00 (70/30 split Court & Code)
Night Court Clerks	70.00/night
Recreation /Park Laborer	49,754.00

Part-time help	Pleasure of the Board
Secretary Town Board, AV, Planning & Zoning Boards	70.00/meeting

Resolution #13g of 2026

**RESOLUTION ESTABLISHING POSITIONS FOR DEPUTY TOWN CLERK
PURSUANT TO TOWN LAW SECTION 30 (10)**

WHEREAS, pursuant to Town Law §30(10) the Town Clerk may appoint not more than three deputies, and

WHEREAS, The Town Board of Horseheads has determined it is in the best interests of the Town to create the positions of Deputy Town Clerks, and

WHEREAS, the Board has duly considered the same.

NOW THEREFORE BE IT RESOLVED, hereby creates the three (3) Deputy Town Clerk positions pursuant to Town Law §30(10) with such powers and duties as may be determined by the town board from time, and be it further

RESOLVED such Deputy Town Clerks shall have the authority to act for and on behalf of the Town Clerk in her absence, be it further

RESOLVED the Town Clerk is directed to file a Certified Copy of this Resolution to the Chemung County/City of Elmira Regional Civil Service Commission to request State approval for three (3) Deputy Town Clerks in the exempt class.

Resolution #14h of 2026

RESOLUTION RATIFYING APPOINTMENT OF DEPUTY TOWN CLERKS

BE IT RESOLVED, that the appointments of Deputy Town Clerks, Amanda Hillman, Tina M. McGrane and Kerianne T. Brooks, as made by Town Clerk Cathy R. Wood, are hereby ratified, for the period January 1, 2026 to December 31, 2026, and be it further

RESOLVED, that the said Deputy Town Clerks shall perform such duties as the Town Clerk as allowed by law in her absence or inability to act as said Town Clerk.

Resolution #15i of 2026

RESOLUTION RATIFYING DEPUTY RECEIVER OF TAXES

BE IT RESOLVED, that the appointments of Deputy Receivers of taxes; Amanda Hillman, Tina M. McGrane and Kerianne T. Brooks as made by Town Clerk/Tax Receiver Cathy R. Wood, are hereby ratified, for the period January 1, 2026 to December 31, 2026, and be it further,

RESOLVED, that the said Deputy Receivers of Taxes shall perform such duties as the Town Clerk as allowed by law in her absence or inability to act as said Receiver of Taxes.

Resolution #16j of 2026

RESOLUTION ESTABLISHING RATES OF PAY FOR HIGHWAY EMPLOYEES

BE IT RESOLVED, that pursuant to Town Law, the rates of pay for the employees of the Town Highway Department be and the same are hereby fixed as follows:

NAME	TITLE	RATE OF PAY
Tyler Griffin	Deputy Highway Supt.	\$39.83/hour
Michael Dipetta	Equipment Operator #1	\$38.16/hour
Jeremy Radford	Equipment Operator #1	\$34.41/hour
Chawn Champlin	Equipment Operator #1	\$32.03/hour
Kirsta Rhodes	Equipment Operator #1	\$31.79/hour
Chase Larue	Equipment Operator #1	\$31.49/hour
Justin Riker	Equipment Operator #1	\$31.49/hour
Matthew Mowchan	Equipment Operator #1	\$31.49/hour
Benjamin Hager	Equipment Operator #1	\$31.49/hour
Benton Frisbie	Equipment Operator #1	\$31.49/hour
Zachary Holden	Equipment Operator #1	\$31.49/hour

Resolution #17k of 2026

RESOLUTION AUTHORIZING EXEMPTION OF VILLAGE PROPERTY

BE IT RESOLVED, that the Assessor be and he hereby is authorized to exempt from levy and collection of taxes in the Town, all properties within the Village of Horseheads and Elmira Heights, pursuant to Section 277 of the Highway Law and to provide the information required in said section.

Resolution #18l of 2026

RESOLUTION CONTINUING AGREEMENTS WITH SCHOOL REGARDING TAXES

BE IT RESOLVED, that the Supervisor be and he hereby is authorized, pursuant to Section 38 of the Town Law, to continue the agreement of the Town of Horseheads with the Horseheads Central School District within the Town of Horseheads and the Elmira Heights Central School District within the Town of Horseheads for the collection of school taxes by said school districts.

Resolution #19m of 2026

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE CONTRACTS

BE IT RESOLVED, that the Town Supervisor is hereby authorized and directed to execute contracts with Arnot Art Museum, the Elmira Heights Historical Society, the Horseheads Historical Society, North County Senior Citizens, Inc., Environmental Emergency Services, and Chemung Valley Senior Citizens for the years 2026.

Resolution #20n of 2026

RESOLUTION AUTHORIZING CONTRACT WITH HIGHWAY EMPLOYEES

BE IT RESOLVED, that the Supervisor is hereby authorized and directed to execute contracts with the Town of Horseheads Highway Employees from 1/1/2026 through the year 2026.

Resolution #21o of 2026

RESOLUTION AUTHORIZING AGREEMENT WITH HIGHWAY SUPERINTENDENT

BE IT RESOLVED, that pursuant to Section 284 of the Highway Law, the Town Board of the Town of Horseheads hereby enters into an agreement for the expenditure of funds for the repair and improvements of Highways with the Highway Superintendent from 1/1/2026 through the year 2026.

Resolution #22p of 2026

RESOLUTION CONCERNING HEALTH INSURANCE

WHEREAS, Section 92A of the General Municipal Law allows that the Town of Horseheads, as a public corporation, may provide for its officers, employees and retired officers and employees or group thereof medical, surgical and hospital insurance, and

WHEREAS, Section 92A of the General Municipal Law may permit any retired officer or employee of the Town to voluntarily subscribe to such a plan of insurance as provided by the Town of Horseheads for said retired officers and employees and their families as lawfully stated therein, and

WHEREAS, the Town of Horseheads has provided a plan for such insurance for its employees, through various contracts, between said Town and employees, and

WHEREAS, the terms officers, employees, retired officers and employees also includes appointed officials of the Town, including Town Clerk, Town Highway Superintendent, Assessor, Code Enforcement Officer, and Town Attorney to subscribe to such plan of health insurance, and

WHEREAS, the term officers, employees, retired officers and employees also includes all retired elected officials including councilmen, Supervisor and Town Justices,

NOW, THEREFORE, BE IT RESOLVED, the Town will continue Health insurance coverage to eligible full-time employees as set forth in the Employee Handbook of the Town of Horseheads.

Resolution #23q of 2026

RESOLUTION PROPOSING SUPERVISOR'S POWER AND DUTIES

BE IT RESOLVED, that pursuant to Section 29 of the Town Law, the Supervisor shall have such powers and duties of administration and supervision of the Town and of Special Improvement District functions to be performed on behalf of the Town as provided by law.

Resolution #24r of 2026

RESOLUTION CONTINUING POSITION OF DEPUTY SUPERVISOR

BE IT RESOLVED, that the Deputy Supervisor shall preside, when present, at the meetings of the Town Board and shall be vested with all of the powers and may perform all of the duties of the Supervisor in the absence of same, as stated in Section 42 of the Town Law, and be it further

RESOLVED, that I, Donald J. Fischer, do hereby appoint Gary H. Riopko as Deputy Supervisor for the Town of Horseheads.

Resolution #25s of 2026

RESOLUTION ACCEPTING UNDERTAKINGS

BE IT RESOLVED, that the Supervisor be and he hereby is authorized and directed to purchase from Perry and Carroll Insurance Company, Inc., a pre-paid blanket bond, funds to be appropriated from A1910.4.

Resolution #26t of 2026

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED, that, pursuant to Section 65, Sub. 11 of the Town Law, that the Star-Gazette is hereby designated as the official newspaper of the Town of Horseheads.

Resolution #27u of 2026

RESOLUTION NAMING TIME AND PLACE FOR TOWN BOARD MEETINGS

BE IT RESOLVED, that, pursuant to Section 62 of the Town Law, the regular monthly meetings of the Horseheads Town Board be held on the second Wednesday of each month beginning at 5:30 P.M., with the exception of the May 2026 meeting to be held the first Wednesday, May 6, 2026 at 5:30 P.M., and the fourth Wednesday of each month beginning at 8:30 A.M. at the Town Hall, 150 Wygant Road, Horseheads, New York unless by resolution adopted at a regular meeting, a different place within said Town be designated as the place of holding the next regular meeting. Pursuant to law, the regular meeting in November shall be held on the Wednesday after election and before the Thursday after election.

Resolution #28v of 2026

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES

BE IT RESOLVED, that the Chemung Canal Trust Company, NYCLASS, Community Bank N. A., be designated as the banks of designation for financial business regarding the General Fund, Town Clerk's Fund, Highway Fund, Trust and Agency Fund and the Tax Account for the year 2025 and be it further

RESOLVED, that Donald J. Fischer, or Gary H. Riopko be authorized to execute checks for the General Fund, Highway Fund and Trust and Agency Fund, and Enterprise Fund and be it further

RESOLVED, that two (2) signatures shall be required for all checks issued for the General Fund, Highway Fund, and Enterprise Fund. Signatures required shall be as follows:

Donald J. Fischer, Supervisor, Gary H. Riopko, Deputy Supervisor; Cathy R. Wood, Town Clerk and Amanda Hillman, Deputy Town Clerk with the exception of the Town Clerk and Deputy Town Clerk who shall not be signatories on any check except in combination with the Supervisor or Deputy Supervisor.

RESOLVED, that Cathy R. Wood, Town Clerk, be authorized to execute checks for Town Clerk's Fund and that Cathy R. Wood, Receiver of Taxes and Assessments, and Amanda Hillman, and Tina M. McGrane, Deputy Receivers, be authorized to execute checks for the Tax Accounts, and be it further

RESOLVED, that the Supervisor is empowered to invest in Certificates of Deposit at the designated financial institutions listed above.

Resolution #29w of 2026

RESOLUTION AUTHORIZING PAYMENT OF CERTAIN BILLS UPON RECEIPT

BE IT RESOLVED, that the Supervisor is hereby authorized to pay certain bills upon receipt such as debt service, fund transfers, telephone, electric & gas, postage, and oil supplied on credit tickets.

Resolution #30x of 2026

RESOLUTION AUTHORIZING SUPERVISOR AND TOWN CLERK TO FILE REPORTS

BE IT RESOLVED, that the Supervisor shall submit to the Town Clerk within sixty (60) days after the close of the year, a copy of his report to the State Comptroller and require the Clerk to cause the publication of same within ten (10) days in the official newspaper of the Town, pursuant to Town Law, Section 29(10-a), and be it further

RESOLVED, that the Town Clerk be and she is hereby authorized, pursuant to Town Law, Section 30, to file with the Department of Audit and Control the name of all Town officers, their respective addresses, the date of appointment and expiration of term by January 10, 2026, and also within twenty days, file with the County Clerk's Office, the names and addresses of all appointed officers.

Resolution #31y of 2026

RESOLUTION ESTABLISHING HOURS FOR TOWN OFFICES

BE IT RESOLVED, that the Town Hall offices of the Town of Horseheads will henceforth be open between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday.

Resolution #32z of 2026

RESOLUTION REGARDING TOWN BOARD AGENDA

BE IT RESOLVED, that the agenda and meeting information for the regular meetings of the Town Board will be scanned and emailed to all members of the Board, including the Town Attorney, or be placed in their mailbox, located in the Town Clerk’s office, the Friday before the meeting, so that members of the Board receive meeting information before the meeting.

Resolution #33aa of 2026

RESOLUTION NAMING HOLIDAYS

BE IT RESOLVED, that the Town Hall shall be closed on the following legal holidays:

New Year’s Day; Martin Luther King, Jr., Day; Presidents Day; Good Friday, Memorial Day; Independence Day; Labor Day; Columbus Day; Veterans Day; Thanksgiving Day; day after Thanksgiving, and Christmas Day as designated under Section 24 of the General Construction Law, and the closing of said offices as stated in the Public Officers Law, Section 62, and be it further

RESOLVED, that if a holiday falls on Saturday, the previous Friday will be observed, and if the holiday falls on Sunday, the following Monday will be observed, and if the holiday falls on a Tuesday, Columbus Day or Veterans Day may be switched to the previous Monday, and if the holiday falls on a Thursday, Columbus Day or Veterans Day may be switched to the following Friday, for the purpose of an extended weekend, and

BE IF FURTHER RESOLVED, by Resolution #149 of 2025, the Town Board of the Town of Horseheads approved January 2, 2026 as a paid holiday for full-time employees in lieu of Veterans Day 2026.

Resolution #34bb of 2026

RESOLUTION CONTINUING RULES OF PROCEDURE AT TOWN BOARD MEETINGS

BE IT RESOLVED, that the Rules of Procedure, as adopted by the Town Board on July 14, 1971, be and are hereby continued for the year 2026.

Resolution #35cc of 2026

RESOLUTION CONTINUING CODE OF ETHICS

BE IT RESOLVED, that the Code of Ethics for the Town of Horseheads, as set forth in Chapter 19 of the Code Book of the Town of Horseheads as adopted by the Town Board on

November 11, 1970, as amended, be continued for the year 2026.

Resolution #36dd of 2026

RESOLUTION REGARDING PART-TIME HELP

BE IT RESOLVED, that part-time help will be hired at the discretion of the Supervisor and the rate of pay for such part-time help shall be as may be set from time to time by resolution of the Town Board.

Resolution #37ee of 2026

RESOLUTION ESTABLISHING MILEAGE ALLOWANCE FOR 2026

BE IT RESOLVED, that pursuant to Section 116 of the Town Law, Town Employees, when on official business, shall be allowed mileage at the Federal Rate for use of his or her automobile as stated in the said Town Law, and all officers and appointees attending conferences, conventions, etc., pursuant to Section 77B of the General Municipal Law and said Town Law, shall be allowed the same fee as provided therein.

Resolution #38ff of 2026

RESOLUTION CONTINUING PETTY CASH

BE IT RESOLVED, that a petty cash fund in the sum of \$300.00 for the Town clerk; and \$50.00 for the Justice Court are hereby continued for the payment in advance of bills as is provided pursuant to Section 64(1-a) of the Town Law.

Resolution #39gg of 2026

**RESOLUTION FIXING RATE OF PAY FOR PLANNING BOARD,
ZONING BOARD OF APPEALS AND BOARD OF ASSESSMENT AND REVIEW
MEMBERS**

BE IT RESOLVED, that pursuant to Section 271 of the Town Law and Local Law #1 of 1989, payment is hereby authorized to each member of the Planning Board in the sum of \$70.00 for each regular meeting attended, and be it further

RESOLVED, that the Chairman shall receive, in addition thereto, the sum of \$1,000.00 per annum, and be it further

RESOLVED, that, pursuant to Section 267 of the Town Law, and Local Law #1 of 1989, payment is hereby authorized to each member of the Zoning Board of Appeals in the sum of \$70.00 for each regular meeting attended, and be it further

RESOLVED, that the Chairman of the Zoning Board of Appeals shall receive the sum of \$70.00 per meeting conducted.

RESOLVED, that the Board of Assessment and Review members are hereby authorized the sum of \$105.00 for each meeting attended.

Resolution #40hh of 2026

RESOLUTION AUTHORIZING CHARGE FOR INSUFFICIENT FUND CHECKS

BE IT RESOLVED, that Town officials collecting money from persons doing business in the Town of Horseheads shall hereby charge \$20.00 for any check returned for insufficient funds in accordance with Chapter 203 of the Laws of New York, 1989, and be it further

RESOLVED, that any person having had a check which was returned for insufficient funds may be required to remit any future payments only in the form of cash or by certified or cashier's check.

Resolution #4ii1 of 2026

RESOLUTION AUTHORIZING FEES FOR DUPLICATE TAX RECEIPTS

BE IT RESOLVED, that effective this date, the Town Clerk may charge \$10.00 for each tax clearance.

Resolution #42jj of 2026

RESOLUTION TO CONTINUE WORK IN THE RECREATION COMPLEX

BE IT RESOLVED, that the Town Highway Superintendent and the Town Highway Employees are hereby authorized to continue their work in the Recreation Complex as needed.

Resolution #43kk of 2026

**RESOLUTION CONTINUING POSITION OF
DEPUTY HIGHWAY SUPERINTENDENT**

BE IT RESOLVED, that the Deputy Highway Superintendent shall act and be vested with all of the powers and duties of the Town Highway Superintendent in the absence of said Town Highway Superintendent, as stated in Section 32 of the Town Law, and be it further

RESOLVED, that the Town Board hereby ratifies the appointment of Tyler Griffin as Deputy Highway Superintendent as made by Marty Vanderhoff.

Resolution #44ll of 2026

**RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT
TO EMPLOY ENGINEER**

BE IT RESOLVED, that the Town Highway Superintendent be and he hereby is authorized by Section 140, Subdivision 19 of the Highway Law, to employ an engineer subject to the approval of the Town Board of the Town of Horseheads.

Resolution #45mm of 2026

**RESOLUTION AUTHORIZING HIGHWAY
SUPERINTENDENT TO RENT EQUIPMENT**

BE IT RESOLVED, that the Town Highway Superintendent be and hereby is authorized to rent or hire highway equipment, when necessary, as provided by law, to maintain signs and

markets for the safety of the Towns highways, to purchase gravel for the year 2026, and to purchase or repairs tools, equipment and supplies as provided by Highway Law, Section 142.

Resolution #46nn of 2026

RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO SIGN AN AGREEMENT ON BEHALF OF THE TOWN, WHICH AUTHORIZES THE SUPERINTENDENT TO DIRECTLY CONTRACT WITH THE SUPERINTENDENTS OR PERSON HOLDING SIMILAR PUBLIC OFFICE IN OTHER MUNICIPALITIES WHO POSSESS SIMILAR AUTHORIZATION FOR THE BORROWING OR LENDING OF MATERIALS AND SUPPLIES AND THE EXCHANGING, LEASING, RENTING OF MACHINERY AND EQUIPMENT, INCLUDING THE OPERATIONS THEREOF, FOR THE PURPOSE OF AIDING THE SUPERINTENDENT IN THE PERFORMANCE OF HIS/HER DUTIES

WHEREAS, all municipalities, including the Town of Horseheads have the power and authority to contract for the purpose of renting, leasing, exchanging or borrowing of machinery and equipment, with or without operators, with other municipalities, and

WHEREAS, all municipalities, including the Town of Horseheads have the power and authority to borrow or lend materials and supplies to other municipalities, and

WHEREAS, it is hereby determined that the Town of Horseheads and other municipalities have machinery and equipment which is not used at all times but lie idle during certain periods, and

WHEREAS, it is determined that the Town of Horseheads and other municipalities often have materials and supplies on hand which are not immediately needed, and

WHEREAS, it is hereby determined that by the renting, borrowing, exchanging or leasing of highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of Horseheads and other municipalities may avoid the necessity of purchasing certain needed highway machinery and equipment and the purchasing of or keeping a large inventory of certain extra materials and supplies, thereby saving the taxpayers money, and

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Town of Horseheads and other municipalities may avoid the necessity of purchasing certain needed highway machinery and equipment and the purchasing of or keeping a large inventory of certain extra materials and supplies, thereby saving the taxpayers money, and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing or renting of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement has to receive prior approval by the Town Board and governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing board are not in session, and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be quickly obtained with a minimum of paperwork and inconvenience and with a swift approval process, and

WHEREAS, it is the intent of this Town Board to give the Superintendent the authority to enter into renting, exchanging, borrowing and lending agreements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual agreement, and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities which contract will grant the person holding the position comparable to that of superintendent authority to make similar agreements, and

WHEREAS, it is hereby determined that it will be in the best interests of the Town of Horseheads to be a party to such an agreement.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer of Town of Horseheads is hereby authorized to sign on behalf of the Town, the following contract:

CONTRACT OF SHARED SERVICES

1. For the purposes of this contract, the following terms shall be defined as follows:

"Designated filing Agent" shall mean the central place where all similar contracts for highway shared services are filed as agreed upon by all participating municipalities. It shall be, for the purposes of this Agreement, the clerk of the Chemung County Legislature.

"Municipality" shall mean any city, county, town or village within the County of Chemung, New York, which has agreed to be bound by a contract of shared services identical in terms and effect with this contract and has filed a certified copy of a resolution to that effect with the designated filing agent as defined herein.

"Contract" shall mean the text of this Agreement which is identical in terms and effect with similar agreements, notwithstanding that each such contract is signed only by the chief

executive officer of each participating municipality filing the same, and upon such filing each filing municipality accepts the terms of the contract to the same degree and effect if each chief executive officer had signed each individual contract.

"Shared Services" shall mean any service provided by one municipality for another municipality that is consistent with the purposes and intent of this contract and shall include but shall not be limited to:

a. the renting, exchanging, or lending of highway machinery, tools and equipment, with or without operators, conditioned on such other municipality providing a similar service, or a service of equal value, in exchange;

b. the borrowing or lending of supplies between municipalities on a temporary basis conditioned upon the replacement of such supplies or conditioned upon the obtaining of equal value through the provision of a service by the borrower or by the lending of equipment by the borrower, the value of which is substantially equal to the borrowed supplies;

c. the providing of a specific service for another municipality, conditioned on such other municipality providing a similar service, or a service of substantially equal value, in exchange.

"Superintendent" shall mean, the person or agent appointed or elected to serve as Commissioner of Public Works, Director of Public Works, or the Superintendent of Highways, or other comparable position that is the head of the department of highway or public works (as the case may be) of the municipality signing this Agreement.

2. The undersigned municipality has caused this Agreement to be executed and to bind itself to the terms of this contract and it will consider this contract to be applicable to any municipality which has filed a similar contract in the office of the designated filing agent and which has sent a notice of such filing to the officer signing this Agreement.
3. The undersigned municipality by this Agreement grants unto the Superintendent the authority to enter into any shared service agreement with any other municipality or other municipalities subject to the following terms and conditions.
 - a. The undersigned municipality agrees to rent or exchange or borrow from any municipality any and all materials, machinery and equipment, with or without operators, which it may need for its public works purposes. The determination as to whether such machinery, with or without operators, is needed by the municipality shall be made by its Superintendent. The value of materials or supplies borrowed from another municipality under this Agreement may be returned in the form of similar types and amounts of materials or supplies, or by the supply of equipment or the giving of services of substantially equal value, to be determined by mutual agreement of the respective Superintendents.
 - b. The undersigned municipality agrees to rent, exchange or lend to any municipality any and all materials, machinery, and equipment, with or without operators, which such municipality may need for its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent. In the event the Superintendent determines that it will be in the interests of the City/County/Town/Village to lend to any other municipality, the Superintendent is hereby authorized to lend, rent or exchange to or with another municipality. The value of supplies or materials loaned to another municipality may be returned to the lending municipality by the borrowing municipality in the form of similar types and amounts of materials or supplies, or by the use of equipment or receipt of services of substantially equal value, to be determined by mutual agreement of the respective

Superintendents.

c. An operator of equipment rented or loaned to another municipality, when operating such equipment for the borrowing municipality, shall be subject to the direction and control of the Superintendent of the borrowing municipality in relation to the scope of the work to be completed. However, the method by which the machine is to be operated shall be determined by the operator.

d. When receiving the services of an operator with a machine or equipment, the borrowing municipality's Superintendent shall make no request of any operator which would be inconsistent with any labor agreement that exists for the benefit of the operator in the municipality by which the operator is employed.

e. The lending municipality shall be liable for any negligent acts resulting from the operation of its machinery or equipment by its own operator. In the event damages are caused as a result of directions given by the borrowing municipality to perform work, then the lending municipality shall be held harmless by the borrowing municipality.

f. Each municipality shall remain fully responsible for its own employees, including salary, benefits and workers compensation.

4. The renting, borrowing or leasing of any particular piece of machinery or equipment, or the exchanging or borrowing of materials or supplies, or the providing of a specific service shall be evidenced by the signing of a memorandum by the Superintendent. Such memorandum may be delivered to the other party via mail, personal delivery, email or by facsimile machine. In the event there is no written acceptance of the memorandum, the using of the machinery, the receipt of the materials or supplies or the acceptance of a service shall be evidence of the acceptance of the offer to rent, exchange or lend.
5. In the event any shared agreement is made without a memorandum at the time of receipt of the shared service, the Superintendent receiving the shared service shall, within five (5) days thereof, send to the provider a memorandum identifying the type, time and date of the acceptance of the shared service. In the event such shared service related to or included the receipt of any materials or supplies, such memorandum shall identify such materials or supplies and the time and place of delivery.
6. In the event a municipality wishes to rent machinery or equipment from another municipality or in the event a municipality wishes to determine the value of such renting for purposes of exchanging shared services of a comparable value, it is agreed that the value of the shared service shall be as set forth in the memorandum.
7. All machinery, equipment and employees of the lending municipality, for purposes of workers' compensation, general commercial liability, and inland marine insurance coverages, shall be considered the machinery and equipment of and the employee of the municipality owning the machinery and equipment, which municipality shall maintain appropriate insurance coverages (proof of which must be made available upon request with reasonable notice).
8. Unless otherwise agreed to by the parties following any damage to machinery or equipment, in the event machinery or equipment being operated by an employee of the owning municipality is damaged or otherwise in need of repair while working on a project for

another municipality, the municipality owning the machinery or equipment shall be responsible to make or pay for such repairs, except if the damage is caused by the negligence or intentional conduct of the borrower, in which case the borrower shall be responsible for the cost of repair and/or replacement of the machinery or equipment.

9. Records shall be maintained by each municipality setting forth all machinery rentals, exchanges, borrowings or other shared services. Such records will be available for inspection by any municipality which has shared services with such municipality.
10. Any action taken by the Superintendent pursuant to the provisions of this contract shall be consistent with the duties of such official and expenditures incurred shall not exceed the amounts set forth in the municipal budget for highway purposes.
11. A record of all transactions that have taken place as a result of the municipality participating in the services afforded by this contract shall be kept by the Superintendent, and a statement thereof, in a manner satisfactory to the governing body, shall be submitted to the governing body, semi-annually on or before the first day of June and on or before the first day of December of each year following the filing of the contract with the designated filing agent unless the governing body requests the submission of records at different times and dates.
12. If any provision of this Agreement is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make it valid and operative, or if it cannot be so modified, then severed and the remainder of the contract shall continue in full force and effect as if the contract has been signed or filed with the designated filing agent with the invalid PROVISIONS modified or eliminated.
13. Any party to this contract may revoke such contract by sending a notice of such revocation to the designated filing agent and a copy thereof to each participating municipality filing as required by Paragraph 1 of this contract, within the definition of "Municipality." Upon the revocation of such contract, any outstanding obligations shall be settled within thirty (30) days of such revocation unless the parties with whom an obligation is due agree in writing to extend such date of settlement.
14. This contract may be signed in counterparts, and the signature of the undersigned municipality below shall bind said municipality to the terms hereof, to each and every other signing municipality. Original or copies of signed contracts from each signing municipality shall be filed with the designated filing agent, but the failure to do so shall not invalidate the provisions hereof.
15. This contract shall continue for a term of five (5) years from the date of its signing by the undersigned municipality unless sooner terminated pursuant to Paragraph 13 hereinabove.

Resolution #4700 of 2026

RESOLUTION AUTHORIZING INTERAGENCY PURCHASING COOPERATION

WHEREAS, it is in the public interest for government entities to obtain goods and services of maximum quality at the most economical price; and

WHEREAS, all participating government entities would benefit from a program designed to purchase those items that are in common use under the umbrella of a cooperative single-bid procedure; and

WHEREAS, The Interagency Purchasing Cooperative, comprised of: The County of Chemung, City of Elmira, Town of Big Flats, Town of Veteran, and Town of Horseheads as initiated a Cooperative Single-Bid Procedure which affords other government entities accessibility to its bid solicitations, and

WHEREAS, The Cooperative (IPC) would not be bound to any great degree than at present when bids are taken, and would include said entities in selected bid specifications thereby affording them opportunity for cost savings at no additional cost burden to said Cooperative (IPC) or municipal entity,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Horseheads hereby agrees to participate in the cooperative bidding with the Interagency Purchasing Cooperative of commodities and services requested and approved by the appropriate fiscal officer,

Under this agreement, it is understood and agreed that each participating entity will make its own separate purchase agreement with selected bidders, that each entity shall only be liable to the successful bidder for materials/supplies/services contracted for by such entity, without any liability for purchases contracted for by any other participating entity, and each bid winner shall be required to bill each participating entity directly for purchases contracted by it.

It is further understood that in the event of any dispute between participating entities and the bid winner arising after a contract of purchases has been executed, such dispute shall be handled by and between the affected parties with said parties holding harmless the Cooperative (IPC), and be it further,

RESOLVED, that the specifications as prepared by the Interagency Purchasing Cooperative designated agency and made available to the participating entity under this agreement by accepted for purchase at the lowest responsible bid price recommended by the Interagency Purchasing Cooperative (IPC); however, each entity has the right to reject all or part of the designated agency recommendation or the local bid award; and be it further,

RESOLVED, that the invitation to bid will be advertised by the Designated Agency in the Elmira Star-Gazette in accordance with the provisions of Section 103 of the General Municipal Law.

Resolution #48pp of 2026

RESOLUTION AUTHORIZING EMPLOYMENT OF AUDITOR

BE IT RESOLVED, that Richard M. McNeilly, Certified Public Account is hereby employed as auditor of the Town books, and be it further

RESOLVED, that Supervisor Donald J. Fischer is hereby authorized and directed to execute agreements for same.

Resolution #49qq of 2026

RESOLUTION AUTHORIZING PAYMENT FOR RETIREMENT EMPLOYEES

BE IT RESOLVED, that the 20-year career plan, 75-I, be continued for the Town of Horseheads, and payment for the same is hereby authorized to all elected officials, appointed officials and employees of the Town excepting school traffic officers and those employees who do not come under the retirement plan.

Resolution #50rr of 2026

RESOLUTION AUTHORIZING RECEIVER OF TAXES AND ASSESSMENTS TO DEPOSIT ALL MONIES DUE TO THE SUPERVISOR IN THE NAME OF THE RECEIVER OF TAXES AND ASSESSMENTS

BE IT RESOLVED, that the Receiver of Taxes and Assessments for the Town of Horseheads is hereby authorized to deposit all monies due to the Supervisor from the collection of Special District fees in the name of the Receiver of Taxes and Assessments until such time as the tax funds are disbursed to the County.

Resolution #51ss of 2026

RESOLUTION AUTHORIZING ATTENDANCE OF TOWN EMPLOYEES AT THE ASSOCIATION OF TOWNS MEETING

BE IT RESOLVED, that Town officials are hereby authorized to attend the Association of Towns meeting to be held in New York City on February 16-19, 2026 and present their vouchers for same.

Resolution #52tt of 2026

RESOLUTION NAMING DELEGATE FOR ASSOCIATIONS OF TOWNS

BE IT RESOLVED, that at this time, the Town does not have a delegate to be named for the Town of Horseheads at the Association of Towns Annual Meeting to be held in New York City in February of 2026.

Resolution #53uu of 2026

RESOLUTION CONTINUING P.O.P. §125 PLAN AND FLEXIBLE SPENDING ACCOUNT PLAN (FSA) WITH EILIGIBLE EMPLOYEES

WHEREAS, the Town of Horseheads previously adopted a Code Section 125 Cafeteria Plan, and

WHEREAS, the Internal Revenue Service allows plans to carryover up to \$610.00 of plan funds to the following year without forfeiture, and

WHEREAS, the Town Board has duly considered the same.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby authorizes the plan to allow up to \$610.00 of the amount deposit for the current calendar year to be carried over to the subsequent calendar year without forfeiture.

As there was no further business to come before the Board, on a motion by Mr. xxx, seconded by Mr. xxx, it was moved that the meeting be adjourned at 7:xx P.M.

Ayes: Riopko, Lewis, Laurey, Brennan and Fischer. Nays: None.

Respectfully Submitted,

Cathy R. Wood
Town Clerk